

**Report to:** Staffordshire Health & Wellbeing Board

**To be held on:** 06/09/18

<b>Report Title:</b>	Health and Wellbeing Board Terms of Reference					
<b>Report presented by:</b>	Jon Topham					
<b>Report prepared by:</b>	Jon Topham					
<b>Board Sponsor:</b>	Richard Harling					
<b>Report Type:</b>	System Issues	<input checked="" type="checkbox"/>	Prevention	<input type="checkbox"/>	Statutory Duties	<input type="checkbox"/>
<b>Recommendations / action required:</b>						
<ul style="list-style-type: none"> <li>Consider and comment on the terms of reference</li> </ul>						

### Brief Report Summary

Following the endorsement of the updated Health and Wellbeing Board Strategy at the June Board, it was agreed to consider the Governance arrangements for the Board. This report provides terms of reference, a job description for Board Members and tidies up our governance arrangements.

### Main Body of the Report

#### Background/Introduction

Following the endorsement of the updated Health and Wellbeing Board Strategy at the June Board, it was agreed to consider the Governance arrangements for the Board. This report provides terms of reference, a job description for Board Members and tidies up our governance arrangements.

#### Current Activity

The Attached Terms of Reference (Appendix A) have been developed for the Board to consider and to amend.

#### Options & Issues

The Health and Wellbeing Board has now positioned itself as the strategic lead for the prevention agenda. The Board is asked to consider the following questions:

- Is the Board happy that these terms of reference enable the Board to discharge its duty as strategic lead for prevention?
- Is the Board that the sub groups identified are sufficient to help us deliver the strategy?
- Does the Board have any thoughts about the job description?
- Does the Board agree with the Membership?
- Does the Board have any thoughts about its relationship with the STP?
- Does the Board have any thoughts about our relationship with Stoke HWBB?

<b>Appendices:</b>	Appendix A: Membership and Terms of Reference Paper
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